

Day Camp Data Sheet



It is important that we have the correct information about everyone.

Please complete this data sheet fully, using a **separate one for each child**.

Child's Name

Date of Birth

Home Address

Postcode

Home Telephone Number

Parent/Carer's Name

Parent/Carer's Mobile

Parent/Carer's Name

Parent/Carer's Mobile

In an emergency, if we're unable to contact you on any of the numbers you've provided above, it would be helpful to have an additional contact.

Alternative Contact Name

Alternative Contact Number

Relationship to Child

Doctor's Name

Surgery Address

Postcode

Surgery Telephone Number

Good To Know

Please let us know any important information, for example allergies and special needs. This information is kept entirely confidential, but is useful to know to make sure that everyone is kept safe and happy.

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Some Important Things

Insurance

We have full Public Liability Insurance. We cannot accept responsibility for personal property.

Outings

Sometimes we take children to **Camelsdale Recreation Ground**.

- ☐ **I give permission** for my child to walk to the Recreation Ground.

Face Paints

Sometimes we use face paints. They are high quality, hypoallergenic, non-toxic and easy to remove. You can find a safety data sheet online: snazaroo.com.

- ☐ **I give permission** for my child to use face paints.

Plasters

Sometimes children have a bump or scrape that needs a plaster. We are not allowed to use them without your permission.

- ☐ **I give permission** for my child to have plasters.

Your Personal Data

The information that you provide on this form will be used solely for administration purposes during the time that your child is a member.

We have a Data Privacy Policy which can be found online at: themaninthemoon.co.uk/data. Your data will be stored and used in accordance with this Policy.

If, at a later date, you later wish to withdraw consent for us to use your data, please contact us at the address below.

- ☐ **I have read both the Data Privacy Policy and Privacy Notice online** (themaninthemoon.co.uk/data) and am happy with the way that you will process my personal data.

Photography/Recording

Sometimes we may take photographs or videos of our activities to be published on our website, social media channels and used in printed form, for promotional purposes. Children's names will not be used.

By agreeing to your child's images being used, you agree to assign any copyright or any other right of ownership of these images to us.

- ☐ **I give permission** for my child to be included in photographs/videos.

Medical

In the event of illness or accident you will be contacted immediately.

If this is not possible, an ambulance will be called and your child will be sent to hospital.

Behaviour

If a child is continually disruptive, we reserve the right to suspend or exclude them. No refund will be given.

Equal Opportunities

Our workshops are open to any child regardless of gender, race or disability, subject only to availability of places.

Parent/Carer's Signature

Date
